

Hinckley Baptist Church and Pathways

Under Data Protection legislation the church Charity Trustees of Hinckley Baptist Church are the Data Controller for data held both for Hinckley Baptist Church and the work that is carried out as Pathways. The trustees can be contacted by emailing trustees@hinckleybaptist.com and specific data protection questions can be directed to our data protection officer at dpo@hinckleybaptist.com.

We are collecting this information to enable the church to keep in touch with you and provide pastoral support as appropriate. Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest.

Your name and contact details will be entered into our church database which is held on the church office computer which is password protected and accessed appropriate officers such as the Minister, Church Secretary and other trustees, as well the Pathways Manager and Church Administrator. Your contact details will be removed from the database once you are no longer a member of the church – unless you ask to remain as one of our “church friends”.

In order for us to inform you of news and events, and to maintain and distribute a church directory, we have produced a separate consent form confirming what details you are happy for us to hold, and listing the purposes that we would like to use those details to contact you with. If you are happy for your details to be used by Hinckley Baptist church please ensure that an updated consent form has been submitted, indicating that how you wish to be communicated to. You can ask for your details to be removed at any time by contacting the church administrator or Data Protection officer at DPO@hinckleybaptist.com.

To enable us to provide adequate pastoral support to you and your family, one the Minister, Pastoral deacon or other trustee or church elder may record information which may be regarded as sensitive. This information will be stored (in password protected documents) on the church computer but the password will only be known by the Minister or pastoral deacon. This information will NOT be disclosed to anyone else without your consent.

You have the right to ask to see any information we hold about you (including the pastoral support information) by submitting a ‘Subject Access Request’ to the Data Protection Officer. You also have the right to ask for information which you believe to be incorrect to be rectified.

The data Protection officer details are :

Jackie Hurst
Church Secretary
Email : DPO@hinckleybaptist.com
Telephone : 07985705319

If you are concerned about the way your information is being handled please contact us using the above details. If you are still unhappy you have the right to complain to the Information Commissioners Office.